

## Gift Aid Declaration Form

Gift Aid is a scheme that allows Relate Bedfordshire and Luton to reclaim tax on every gift you make to us. So for every £1 you donate, we can claim back 28p from the government **at no extra cost to you!**

To qualify for Gift Aid, you must pay an amount of UK Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year.

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**Title:** ..... **Forename:** ..... **Surname:** .....

**Address:** .....

..... **Post Code:** .....

**Email:** ..... **Tel:** .....

(Please tick appropriate box)

- I would like to gift aid all previous donations for Relate current financial year and the previous six
- I would like to gift aid all future donations until further notice
- I would like to gift aid this donation.

**Taxpayer's signature:** ..... **Dated:** ..... / ..... / .....

### Notes

1. Please notify Relate if you wish to cancel this declaration or if you change your name and address whilst this declaration is still in force. The address to write to us is: Relate Bedfordshire and Luton, 6 St Paul's Square, Bedford. MK40 1SQ.
2. We suggest you retain a copy of this form and keep a note of your declaration
3. Only the taxpayer should sign this form and thereafter make the donations. If you are married and both of you are taxpayers and wish to make individual donations, please photocopy this form so that each of you complete and returns a separate declaration.
4. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that Relate reclaims on your donation in the tax year (currently 28p for each £1 you give).
5. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that Relate claims, you can cancel your declaration.
6. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return